



**PARMA
PANTHER
CUBS**

August 6, 2018

Dear Parents,

Welcome back to a new year at Maxine Johnson Elementary School. I am looking forward to another productive year of learning and developing student potentials. With support for one another, good communication, and some hard work I know the students at Maxine Johnson Elementary School will achieve great things.

The staff at Maxine Johnson Elementary School wants your child to be happy and successful at school and in life, we believe that you, as family, play a very important role in that success. We have seen children whose families show interest in school activities and communicate the importance of education have more success in school. Start now, if you have not already, talking to your children about graduating from high school and even thinking about what college or training they might like to have after they graduate.

At Maxine Johnson Elementary School, we believe in a fair and consistent code of discipline that encourages students to be responsible for themselves. We hope to create an environment in which courtesy and kindness prevail, and where there is respect for differences in people, customs, and cultures.

I encourage you to contact your child's teacher if an issue comes up related to school. Teachers work hard to provide the best possible learning environment for our students and they are the most knowledgeable about first-hand information regarding your child. If issues arise, we will work together positively to find solutions. If students have difficulty making positive choices at school, we may ask you to work with us in order to help your child gain the necessary skills to make appropriate choices.

Please share with the teacher any information regarding special strengths or needs your child may have. Communication among parents, students, and teachers is critical in helping children experience the greatest success in school.

The teachers at Maxine Johnson Elementary School believe that reading is *very* important. At MJE students spend a great deal of time ***learning to read***, so that when students leave our building they have the skills in place ***to read in order to learn***. Practicing reading at home and at school helps students become better readers. School staff members ask that parents assist at home by reading to their children, listening to their children read aloud, providing encouragement and helping their students to achieve success in reading as well as in all areas of their schooling.

If you have questions, or wish for more information regarding our philosophy of instruction, responsibility expectations, or discipline, please feel free to contact your child's teacher or the school administrative staff. We look forward to working with you and your child.

Sincerely,

Mrs. Diane Hardin
Principal

Dear Maxine Johnson Elementary School Students:

We are very excited that you are coming to school. You are very special to us. During this school year we want you to enjoy learning many new things.

To begin the year, we want you to know about six ABC guidelines. We think that if you remember and practice these guidelines, you will have a great year at school.

A Always try

The best way to learn something new is to practice until you can do it. The first time you try to do something new, it is often difficult. But if you keep trying, it gets easier and easier.

B Be responsible

All through your life you must decide how you will act. At school, we expect you to do what is right whether anyone is watching or not. This is called "being responsible." It isn't always easy to make responsible choices, especially if someone else is not being responsible. It is important for you to remember that you are in charge of yourself. You can do what is right!

C Cooperate with other people

Cooperation includes being polite, treating other people with respect, accepting differences between people, dealing with disagreements through STP (Stop, Think, Plan), and also by encouraging others to do their best.

D Do your best

When you do a job or an assignment, you should do your very best. While you are working on something, ask yourself, "Is this the best I can do?" If you give a job your best, you learn more and feel more responsible than if you just slide through the job. If you make mistakes, but did your best, then your parents and teachers can see your best work and help you learn more.

E Everyone deserves respect

Everyone must know that Maxine Johnson Elementary School is a safe and supportive place to be. Respecting others also includes respecting their property. Examples of respecting property include caring for the school building, playground equipment, personal property of classmates and teachers, and returning lost items to the lost and found.

F Find ways to take good care of your health

Taking care of your health means doing things that help you from getting sick. You should always wash your hands with soap and water after going to the bathroom. You should wash your hands carefully before eating. You should avoid placing pencils, erasers or other objects in your mouth. Finally, you should know the playground rules and think about how you can play safely.

The adults at Maxine Johnson Elementary School will help you achieve success at school. We will do this by helping you solve problems and by protecting your right to learn. We look forward to a great year and are happy to have an opportunity to work with you. Enjoy a great year!

Maxine Johnson Elementary Mission Statement

We believe all students can learn and should be given the opportunity to accomplish tasks to the fullest of their abilities. While we believe that reading and writing skills are of the highest importance, we also believe students must be given a broad range of skills that will allow them to pursue the academic or vocational training they may seek in the future.

We believe that teachers have a right and duty to maintain an appropriate classroom climate that promotes learning. The most current technology must be a part of the classroom environment to prepare students for the future.

We believe that our students must be prepared to become honest, responsible, contributing citizens as adults, ready to take their place in society's workplace.

We believe the strongest educational programs are achieved when there is a partnership between parents, patrons, and educators.

-- Maxine Johnson Elementary Staff --

SCHOOL STAFF

Principal – Mrs. Diane Hardin
School Counselor - Mrs. Donna Evans

Secretary - Mrs. Pam Haddock
School Nurse - Mrs. Lindsey Barroso

Kindergarten

Mrs. Reba Halliburton
Miss Rebecca Fogg
Mrs. Regina Ormsby
Mrs. Glenda Waller

First Grade

Mr. Steven Belknap
Mrs. Tara Sells
Mrs. Kandy Stanford
Mrs. Cindy Carpenter

Second Grade

Mrs. Anna Bayes
Mrs. Tina Blanscet
Mrs. Deb Leavitt
Miss Chelsie Halliburton
Mrs. Emilee Isham

Third Grade

Mrs. Lara Miller
Ms. Katie Stimpson
Mrs. Irma Cuevas

Fourth Grade

Miss Nora Iacaboni
Mrs. Tausha Krohn
Mrs. Christina Felix

Physical Education

Miss Rikki Stutheit

Music

Mrs. Teola Sheldon

Library and Computers

Mrs. Leah Padilla

Special Education

Mrs. Cheryl McCoy
Miss Viri Arteaga

Special Ed Instructional Assistants

Mrs. Donna Barnard
Mrs. Terri Pruitt
Mrs. Ceila Lantz
*Mrs. Erma Martinez

Title One Instructional Assistants

*Mrs. Karen Meyer
Mrs. Becki Reyes
Mrs. Susan Stevens

*Mrs. Maricruz Puente
Mrs. Kim Thueson
Mrs. Heather Smith

*Bilingual

Gifted and Talented

Mrs. Cynthia Eden

Speech/Language Pathologist

Mrs. Sara Bergsma

Occupational Therapy

Miss Michell Hughes

Speech/Lang./O.T. Asst

Mrs. Sherry Jetton

School Psychologist

Ms. Vickey Montgomery-Barnett

Custodian

Mrs. Barb Davis
Mr. Luke Stills

Food Services Supervisor

Mrs. Jean Warren

Elementary Kitchen Manager

Mrs. Kayla Duke

Director of Transportation

Mr. Bruce Reuck

You may contact the school office by calling 208-779-4069 ext. 1102. Staff can also be reached by email. Typically, the address for each person is their first initial and last name followed by [parmaschools.org](mailto:dhardin@parmaschools.org). For example dhardin@parmaschools.org is Mrs. Hardin's email address.

Parma School District 2018/2019 Calendar

Back to School Night, 5:30 – 6:30 p.m.	August 20
Students First day of School	August 21
Curriculum Planning Day (No School)	August 31
Labor Day (No School)	September 3
No School	September 29
State In-service Day (No School)	October 4
Vacation (No School)	October 5
First Quarter Ends	October 18
Teacher Work Day (No School)	October 19
Parent/Teacher Conferences	October 24 & 25
School dismissed at 1:00	
Curriculum Planning Day (No School)	November 9
Thanksgiving Holiday (No School)	November 21, 22, & 23
Second Quarter Ends &	
School dismissed at 1:00	December 21
Winter Vacation (No School)	December 24 – January 4
School Resumes	January 7
Teacher In-service (No School)	January 21
Parent/Teacher Conferences 3:30 – 8:00	February 12
Parent/Teacher Conferences 1:00 – 8:00	February 13
School dismissed at 1:00	
Early dismissal @ 1:00pm	February 14
No School	February 15
Presidents' Day (No School)	February 18
Third Quarter Ends	March 14
Teacher Work Day (No School)	March 15
Spring Break (No School)	March 25 – 29
Incoming 2019 Kindergarten Kickoff	April 12
No School for kindergarten	
Teacher In-service (No School)	April 19
Last Day for Kindergarten	May 23
Last Day for Students Grades 1-4	May 24
School dismissed at 1:00	

School Hours

Kindergarten	8:00 a.m. - 2:50 p.m.
1 st – 4 th Grades	8:05 a.m. – 2:53 p.m.

Playground supervision begins at 7:45 a.m. For their safety, we ask that students not arrive at the school before 7:45 a.m. On fair weather days, students are to remain outside until 8:00. During inclement weather, students are to go to the multi-purpose room/cafeteria upon arrival at school. **Please remember to use designated drop-off and pick-up areas.**

Transportation Parent Drop-Off

If you bring your child(ren) to school please drop them off on 8th Street outside the multi-purpose room. Please drop students off on the same side of the street as the Elementary School, so that they do not have to cross the street. When dropping your children off, please do not park or stop for more than 2 minutes. If you're planning to talk with a teacher, please park and enter the front doors to get a visitor's pass.

PLEASE DO NOT PULL THROUGH THE STAFF PARKING LOT TO DROP YOUR CHILDREN OFF FOR SCHOOL.

Transportation Parent Pick-Up

All students who walk or ride in a car will exit the school building out the west doors. Students who walk will meet under the trees in front of the office and wait for the duty person to walk them across using the crosswalk. Students who are riding home in a car will continue to walk on the sidewalk to the designated after school "loading zone" on McConnell Avenue. The designated area is located where the parking spots west of the crosswalk at McConnell Ave. and 6th Street. (in front of the yellow gym)

Cars should flow into the pick up area and pick their children up in the "loading zone." If you need to enter the school, please park and enter through the front doors to get a visitor's pass. Students not picked up by 3:05 will return to the office and need to be picked up there.

PLEASE DO NOT PULL THROUGH THE STAFF PARKING LOT OR THE YELLOW GYM PARKING LOT TO PICK UP YOUR CHILDREN AFTER SCHOOL.

We work hard to ensure the safety of students as they arrive and depart from school. Your support and cooperation with the procedures is appreciated.

Attendance Policy

Your child should attend school each day that he/she is well. Every absence, even for a part of the day, interferes with your child getting the best education possible for them. If your child must be absent for any reason, we ask that you (for your child's safety) please notify the school before 9:00 a.m. on the day of the absence. The school will attempt to contact by phone the parents of any absent students who have not contacted the school.

Please let the school secretary know if your child has anything contagious. Examples include chicken pox, mumps, rash, head lice, scabies, and etcetera. It is important your child be healthy and no longer contagious before returning to school. The following are guidelines for keeping your child home to insure his/her well-being and prevent the spread of illness.

- Presence of a temperature of 100 degrees or more
- Vomiting
- Cough in combination with other symptoms
- Nasal discharge (runny nose) with yellow/green color
- Diarrhea
- Anything else that might be contagious

*School Board Policy # 522

The Board of trustees of this district recognizes that, because time on task is very important to the education of students, it is necessary to establish and enforce attendance requirements. Students are required to be in attendance at school at least ninety percent (90%) of the time that school is in session during each school terms. In enforcing the attendance requirements, the board may deny a promotion to the next grade or deny credit to any student who is not in school at least ninety percent (90%) of the days that school is in session. If a student is determined to be a habitual truant, the board may expel or unenroll the student.

Emergencies or Illness at School

If your child becomes ill at school or suffers an accident requiring attention, you will be notified to come and pick up your child or told where your child is if they have been transported to a medical facility. It is the parent's responsibility to pay for any medical treatment needed by your child.

*****Please make sure we have current phone numbers for you at home, work, and emergency backup phone numbers so someone can be reached in an emergency.**

Early Check Out From School

Students will not be released to any persons other than parents or guardians without written authorization from the parents or guardians. *If you need to pick up your child during the school day, you must sign him/her out at the office.* The secretary will then call the child's classroom and have him/her come to meet you in the school office. If any person other than the parent comes to pick up a child and are not listed on the child's record card, he/she must bring a note, or a parent must call the office and give permission for the child to go with that person before the child will be released from school.

Birthdays

Birthdays are celebrated differently from classroom to classroom. Please check with your child's teacher to see how he/she would like this handled. **Notice: Due to hurt feelings, party invitations of any kind will NOT be distributed at school. We would be happy to address envelopes and mail them for you if you provide postage.**

MJE Counseling Program

I am your child's school counselor. Did you know that elementary counselors...

- teach classroom guidance lessons on a variety of topics?
- counsel individual students as needed and maintain confidentiality?
- counsel with small groups of children with similar concerns?
- consult with teachers and assist them in meeting individual student needs?
- coordinate referrals to school and community agencies?
- that we are not trained to give therapy?
- serve as a recess and lunchroom duty person?

Guidance services are available to all children enrolled at MJE. Please feel free to call me at 779-4069 ext.103 if you have a concern or a question.

Donna Evans ~ MJE Counselor

School Discipline

We believe that:

1. Teachers have the right to teach and students have the right to an excellent learning environment.
2. Parents and teachers should maintain open communication, mutual support, and constructive involvement.
3. Parents have a responsibility to teach their children basic rules of decency and respect and to see that they obey them.
4. All students are required to behave in a positive manner that does not interfere physically or mentally with their own educational welfare or the educational welfare of others.

Here at MJE, the staff will enforce a consistent set of rules and expectations based on three major foundations: BE SAFE, BE RESPECTFUL, BE RESPONSIBLE. We refer to these foundations as our "Panther PAWSitives." The purposes these three expectations are that every rule fits under one of those foundations and they provide a consistency within our discipline policy. Students are taught each expectation just as every other skill or concept is taught. They are reinforced throughout the school year and are the same no matter where the students are. We want to provide each student with a healthy, productive, and safe environment. Depending on the severity and/or frequency of any infraction to the rules and expectations there are several possible consequences for those infractions. Examples of consequences may include:

special assignments, detention, or denial of privileges, in or out of school suspension, confiscation of item(s), removal from class, restitution, superintendent or school board hearing, or a referral to police or other agency as necessary

Aside from the Panther PAWSitives we have some general rules that we expect all children to follow in order to keep everyone safe and a quality learning environment intact.

1. Students may not bring knives (toy or real), guns (toy or real), skates, skateboards, in-line skates, "heelies", radios, tape players, cell phones, electronic games or any other unsafe, valuable, or distracting items. **Please leave all toys, electronics, and any kind of cards at home; they are not permitted at school.**
2. Students must keep their hands and feet to themselves. They may not touch other students in these or any other inappropriate ways: hitting, kicking, fighting, pushing, tripping, or tackling.
3. Students may not willfully damage school property.
4. Students may not use profanity or obscene language.
5. Students may not wear hats in the school building.
6. Students may not play games in which the loss of personal property, such as money, toys, marbles, baseball cards, occurs.

Personal Electronic Devices

Personal electronic devices can be very disruptive to the education process. Therefore, students are not permitted to use these devices during the school day. This includes cell phones, iPods, gaming devices such as a DS. The school will not be responsible for a lost or stolen personal electronic device. If a student has an electronic device out, it will be collected and taken to the office. It will stay in the office until a parent is available to pick it up from the school.

Panther PAWSitives



Areas	Be Safe	Be Respectful	Be Responsible
Hallways and All Common Areas	<ul style="list-style-type: none"> - Walk at a safe pace in a 4S line - Keep hands, feet, and objects to yourself. - Stay to the right side of the hallway 	<ul style="list-style-type: none"> - Walk in a 4S line. (straight, silent, single file, spaced arm distance from the person in front of you). - Respect all hallway displays - keep hands off the walls and displays. 	<ul style="list-style-type: none"> - Report problems to a staff member. - Remind other to follow school rules. - Take care of your belongings and school equipment.
Cafeteria	<ul style="list-style-type: none"> - Sit with feet on floor, bottom on bench, and facing table. - Keep food, hands, feet, and objects to yourself. - Get permission to leave the table. - Walk at a safe pace. 	<ul style="list-style-type: none"> - Use quiet voices and kind words. - Use good manners. - keep hands on your own food - wait your turn - Follow all directions the first time they are given. 	<ul style="list-style-type: none"> - Get all utensils, napkins and condiments before sitting down. - Wait quietly to be dismissed. - Clean up after yourself and make sure your table is clean. - Leave all food in the lunchroom.
Playground/ Recess	<ul style="list-style-type: none"> - Walk on paved areas next to the building. - Play in designated areas of the playground. - Use a pass when you need to go in the building. - No play fighting, fighting, or wrestling. - No throwing or kicking rocks, sand, mud, bark, or snow. 	<ul style="list-style-type: none"> - Use appropriate language and kind words. - Do not climb on fences or backstops. - Include others and take turns. - Follow all directions the first time they are given. 	<ul style="list-style-type: none"> - Observe bells/whistles and respond immediately by going to your classroom line appropriately. - Follow rules and play fairly. - Follow specific equipment rules. - Return equipment to the playground cart.
Bathrooms	<ul style="list-style-type: none"> - Keep feet on floor - Keep water in the sink - Use soap & water for washing hands - Put towels in garbage can 	<ul style="list-style-type: none"> - Give people privacy - Knock on stall door - Use quiet voices - Keep bathrooms clean 	<ul style="list-style-type: none"> - Get in and out as quickly as possible - Put toilet paper in the toilet and flush it after use - Clean up after yourself - Report graffiti, damage, or problems to an adult
Arrival & Dismissal (bike racks, parking lots, entrances & exits)	<ul style="list-style-type: none"> - Walk bikes on school grounds - Cross in crosswalks - Use the sidewalks - Keep hands, feet, and objects to yourself - Promptly line up when the bell rings - Enter the building in a 4-S line 	<ul style="list-style-type: none"> - Use kind words and actions - Remove hats and hoods when you enter the building - Follow all directions the first time they are given 	<ul style="list-style-type: none"> - Arrive on time - Get to breakfast and/or playground promptly - Put your backpacks in assigned areas
Assemblies	<ul style="list-style-type: none"> - Keep hands, feet, and objects to yourself - Walk in a 4-S line - Wait to be dismissed 	<ul style="list-style-type: none"> - Sit on bottom/criss-cross - look and listen to the speaker - clap when appropriate - talk only when asked 	<ul style="list-style-type: none"> - Be Panther PAWSitive

Playground rules

1. Walk on paved areas next to the building.
2. Play in designated areas of the playground.
3. Use a pass when you need to go in the building.
4. No play fighting, fighting, or wrestling.
5. No throwing or kicking rocks, sand, mud, bark, or snow.
6. Use appropriate language and kind words.
7. Do not climb on fences or backstops.
8. Include others and take turns.
9. Listen and follow all directions the first time they are given.
10. Observe bells/whistles and respond immediately by going to your classroom line appropriately.
11. Follow rules and play fairly.
12. Follow specific equipment rules.
13. Return equipment to the playground cart.

Swings

1. Swing back and forth in a sitting position only.
2. Hold on to your swing with both hands.
3. Walk and play away from the swing area.

Monkey bars and single bars

1. Sitting or standing on the bars is not permitted.
2. One student at a time on the monkey bars.
3. Students are not to grasp other students.
4. Go only in one direction on the bars if there are other kids in line.

Slides

1. Students must slide in forward sitting position only.
2. Interference with anyone going down the slide is not permitted.
3. Only one student on the slide, platform, and ladder at a time.
4. Playing on the slide surface or ladder is not permitted.
5. Do not walk up the slide or sit at the bottom of the slide.

Jump Ropes

1. Use ropes for jumping only ~ no helicopter.
2. Jump away from other games and windows.

Games

1. Include everyone and remember that you may have to wait your turn.
2. Use balls for their intended purpose.
3. You may kick balls in the field only.
4. Do not chase balls that go into the street. Tell the duty and let him or her decide what to do.
5. Do not hit or kick a ball someone else is using.

Football/Soccer

1. Tackling and blocking are never permitted. Use flags or two handed touch.
2. Pushing, shoving, and tripping is not permitted.
3. Dog piling and wrestling is not permitted.
4. When playing soccer, only goalies are permitted to use their hands.

Four Square

1. Ball must bounce once in your square and then hit to any other square with an open or closed hand.
2. If the server does not let the other person touch the ball before it wraps around the pole, they lose.
3. The ball may be hit with an open or closed hand.
4. The line must wrap completely around the pole and the ball bounce backward to be a winner.
5. Players should stay on their own sides designated by the shadow of the pole or drawn line.
6. The loser leaves and the winner stays to play the next student – until the winner has won three times, then both players leave to let two new people play.
7. No holds, catches, double hits or ropes.
8. No climbing the tetherball poles and do not sit on the tetherballs.

Winter Safety

1. Throwing or kicking snow or ice is not permitted.
2. King of the Mountain is not permitted.
3. Removal of icicles is not permitted.
4. Sliding on the ice is not permitted.
5. Snow sculpture is encouraged, but should take place away from organized play areas.
6. Destroying other's snow structures is not permitted.
7. Standing in puddles and under dripping water is not permitted.

Appropriate School Clothing

Students, in cooperation with their parents, have freedom of choice in clothing and personal appearance except when the choice disrupts the classroom, becomes dangerous to the child or others, or is unsanitary. Parents are asked to assist their children in observing the following guidelines:

1. Children should refrain from wearing items such as muscle shirts, tank tops, mesh shirts, see-through tops or tops with excessively low necklines or bare midriffs, halter-tops, cut-offs, skirts or shorts which do not cover at least a third of the thigh (Guideline: Children may wear cut-offs, skirts or shorts if the hem meets or extends beyond the child's fingertips when his/her arm is extended down the side of the leg.)
2. Children should refrain from wearing non-prescription sunglasses or hats in the classroom or indoor setting.
3. Children should not wear clothing that displays profanity, obscene gestures, alcoholic beverages, or drugs.

Immunizations

In accordance with Idaho law Code Section 39-4801, parents must submit a record of their child's immunization status to the school. This should be done upon enrollment in school. Children can be excluded from attending school if the requirements are not met. If you have any questions, please contact your family physician or the school nurse.

Medication at School

Most medications can and should be administered by the parent at home. If your child must have medication of any *type* given during school hours, including "over the counter drugs" (such as cough drops or Tylenol), please follow the guidelines below:

1. Send the medication in the original, labeled bottle that clearly details the student's name, prescription number, doctor, and directions with a signed note from the parent requesting that the medication be given, including the dosage and time. Medications sent in baggies or envelopes cannot be given.
2. A doctor's note is required on all controlled substances, such as Ritalin.
3. All medications will be kept in the nurse's office in a locked cabinet. Students may not carry medication with them.
4. Consider an alternative medication schedule to alleviate medication having to be given at school. For instance, most three times a day medications can be given before school, after school, and at bedtime.

To ensure safety of all students and staff, school personnel will not administer any medication to students unless they have received a note from the parent (and doctor if necessary) and the medication has been received in the original, labeled bottle.

***School Board Policy #561**

The Board recognizes that students attending the schools in this district may be required to take medication while at school, either on a short-term or daily basis. The role of the school is to protect the health and safety of all students. If requested by the parent/guardian, the school will provide an appropriate place for storing the medication and will supervise the dispensing of the medication.

Head Lice

Head lice is an itchy, uncomfortable and contagious condition. It can also lead to scalp infections. In an effort to prevent the transmission of head lice, our district follows a No Nit Policy. This policy is an important part of keeping students free of head lice. Currently most lice killing products only kill approximately 70% of the nits. If nits are not completely removed, reinfestation can occur and the lice can spread to others. To keep our schools safe and healthy places to learn, the Parma Schools will fully enforce our policy.

No Nit Policy

Any student who is found to have live lice or nits (lice eggs) will be sent home to be treated with a pediculicide (lice killing) shampoo or rinse. Parents will be given information on lice and will be informed of the No Nit policy when the lice and/or nits are initially found. The student may not return to school until all of the lice and eggs are completely removed from their hair. Upon returning to school the student will be checked by the school nurse or other trained school personnel to make certain that all evidence of the infestation is gone. If lice or nits are still present, the student will continue to be excluded from school until they are completely clear of lice and nits.

Homework

Homework is assigned to provide students an opportunity to practice independently what has been taught in class, to improve the learning processes, to aid in the mastery of skills and to create and stimulate interest. Whatever the task, the experience is intended to be complementary to the classroom process.

Visiting/Volunteering in Classrooms – Guidelines

Parents are encouraged to visit and volunteer in their child's classroom. To help make the visit productive, parents are asked to adhere to the following guidelines.

1. Visits are best arranged in advance. This helps you avoid dropping in at recess or another time when the class might be out of the room.
2. Limit your visits to 20-30 minutes unless arrangements have been made in advance with the teacher for a longer visit.
3. Limit your visits to 1 or 2 per month. (Unless you are volunteering in the classroom, or arrangements have been made with the teacher.)
4. Never interfere with the teacher's instruction and never express differences of opinion or dissatisfaction in the presence of students. Please make an appointment to speak privately with the teacher should you have questions or concerns.
5. Sign in at the office to register your presence in our building. You need a visitor's pass to be in the building.

Parent Involvement Team (PIT)

Education succeeds best when there is a strong partnership between home and school. Because a partnership thrives on communication, the district asks parents to:

1. Encourage their child to put a high priority on their education and to commit themselves to making the most of the educational opportunities the district provides;
2. Keep informed on the district activities and issues. The district newsletter, open house nights, and parent-teacher conferences provide opportunities for learning more about the district;
3. Become a district volunteer. For further information, contact the principal;
4. Participate in district parent organizations.

Safety Concerns

1. Please do not use the main parking lot to drop off your child unless it is after the bell has rung at 8:05.
2. Drop off children in the morning down by the cafeteria on 8th Street.
3. Children are not to arrive at school before 7:40 a.m. There is no adult supervision before 7:40 a.m.
4. Please help your child select the best route to follow if he or she is walking to and from school.
5. Children are not allowed to use the office phone to make arrangements to go home with a friend. All such plans need to be made at home and notes or phone calls made to the school so we are aware of where you want your child to go after school.

Bus Information

ANY STUDENT WHO RIDES A BUS WILL BE PLACED ON THE BUS UNLESS WE HAVE A NOTE FROM THE PARENT OR A PHONE CALL TO THE OFFICE BY 2:30 GIVING DIFFERENT DIRECTIONS.

If the following safety rules are not obeyed, the following consequences may be applied:

FIRST: The student will get a verbal warning and reminder of the rules.

SECOND: Detain student for conference or "hot seat" next to driver.

THIRD: A bus citation will be filled out and the parents will have to sign and return it to the driver the next day.

FOURTH: If a second bus citation is issued the student will be suspended for 2 days and the parents are required to contact the transportation department at 779-4069 ext. 611.

FIFTH: If a third citation is issued the student will be suspended for 5 days and there will be a mandatory meeting between the principal, parents, and the transportation supervisor.

SIXTH: If a fourth citation is issued the student will be suspended for 6 weeks and the parents must request a hearing with the Board of Trustees to continue service.

We believe all students have the right to safe transportation. ALL Students can behave appropriately and safely while riding on a school bus.

To insure this, we ask all students to obey the following rules while on the school bus.

1. Follow directions the first time they are given.
2. Take only items that can fit on your lap.
3. Refrain from using profane language, obscene gestures, tobacco, alcohol, drugs or any other controlled substance on the bus.
4. Go directly to your assigned seat when entering the bus.
5. Remain seated and keep aisles and exits clear at all times.
6. Exhibit classroom conduct at all times.
7. Refrain from throwing or passing objects on, from, or into the bus.
8. Do not carry items that could be considered weapons, hazardous materials, or nuisance items on the bus.
9. Respect the rights and safety of others.
10. Refrain from extending hands, arms, legs, or other objects out of the bus windows.
11. Refrain from leaving or barding the bus at locations other than their assigned stop at home, school, or specific activity locations.
12. Wait in an orderly line to avoid horseplay and fighting.
13. Cross the road or street after the bus comes to a complete stop and the driver has directed you that is safe to cross, this must be only in front of the bus.

To contact the bus barn dial 779-4069 ext. 1811 for Shannon Widmer the secretary and dispatch person and ext. 1806 for Bruce Reuck the transportation supervisor.

School Lunch Program

Jean Warren - Supervisor

Phone 779-4069 ext. 1414

LUNCH COST

Grades Kindergarten – 4	\$2.25
Reduced	\$0.40
Adults	\$5.00

BREAKFAST is FREE to **ALL** students K-12.

Students will also receive a free fruit and vegetable snack daily.

Applications for free and reduced lunches are available in the school office or in the lunchroom. Menus will be printed in the local paper, sent home monthly with elementary students, and are available in the elementary office.

Notice to all parents – Lunch Charge policy

All children will be limited to five (5) charges. Those charges must be paid before the kitchen can continue supplying *your* child with meals. Arrangements can be made in advance if needed. Please contact Hot Lunch Supervisor Jean Warren if you have any questions or concerns. (779-4069 ext. 1414, 6:45 a.m. to 2:00 p.m. on any school day)

Lunch Room Courtesy Expectations

1. Students are to talk in conversational tones during lunch. Noise and loud talking is discouraged.
2. Students are expected to keep the lunchroom clean for the next group of students.
3. No running in the lunchroom. Students are to remain seated at their table until they are dismissed to go outside.
4. No chewing gum allowed in the lunchroom.
5. Milk cartons, food, or utensils of any kind are not allowed to be taken from the lunchroom.
6. Students are asked to try a small sample of all foods.

Inclement Weather

During extremely cold or wet weather, children will be admitted to the multipurpose room after 7:45; **IT IS IMPORTANT THAT YOUR CHILD DOES NOT ARRIVE AT SCHOOL BEFORE 7:40.** Teachers are busy with their morning preparation so there is no supervision before 7:40 a.m.

If you desire *your* child to stay in the building during recess or noon due to an illness, please make this request in writing to the child's teacher on a daily basis. He/She will be asked to sit outside the nurse's office or the front office to give the teacher an opportunity to do any necessary prep work. If the need extends for longer than two days, a doctor's statement will be required. Children need these breaks from classroom work. Fresh air has been shown to be healthier than staying in a room with increased possibility of circulating contagious diseases.

Snow Days

In case of extreme weather conditions, parents are requested to listen to these local stations between 6:00 a.m. and 7:30 a.m. to find out if conditions warrant school closure.

J-105	399-3511 or 466-2421
KSRV	(541) 889-8733 Ontario
AM 67 – KBOI	366-3570
FM 93 – KIZN	378-9292 after 6:00 a.m.
KIVI Channel 6	467-3301 or 336-0500
KTVB Channel 7	375-7277

Student Records

Parents have the right to inspect and review their child's educational records. Inspection of these records must occur at the school office, as the records may not be taken from the building. Copies of items in the records can be provided to parents of items in the file.

Financial Support For Our School

MJE Fun Run

Watch for information about our annual Fun Run. It is our BIG fundraiser for the year and has been a tremendous success. The kids and families who participate have a wonderful time. The Fun Run takes place on the Wednesday the week of the October In-Service days, usually the first Wednesday of October. We would love to see everyone participate either by running, walking, volunteering, and certainly helping your child get some sponsors.

General Mills Box Tops

Please save your General Mills Boxtops for Education also. Each year we hold a campaign to collect box tops. They are valuable in obtaining equipment for our school.

